

PUBLIC SERVICE RECOGNITION WEEK

EXCELLENCE

IN GOVERNMENT

PRODUCTIVITY BOARD
6880 Capitol Boulevard / PO Box 40244
Olympia, WA 98504-0244
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www.sos.wa.gov

Meeting Minutes December 16, 2009

ATTENDANCE:

Erin Johnson, Attorney General's Office
John LaRocque, Commerce
Julie Lies, Gambling Commission
Nouk Leap, General Administration
Susie Elwanger, Health
Darrela Standfill, ICSEW
Joanne McDaniel, Labor & Industries
Meagan Renick, Liquor Control Board
Debbie Meyer, Lottery
Shad Bell, Secretary of State
Tracy Workman, Secretary of State
Debbie Teed, SPSCC

Wendy Bennet, Auditor's Office
Colleen Desselle, Fish & Wildlife
Kathy Conley, General Administration
Heather Rowton, Governor's Office
Mark Vessey, Historical Society
Lisa Grigg, Investment Board
Doug Smith, Licensing
Bill Watson, Liquor Control Board
Machelle Clarey, Natural Resources
Dawn Sanquist, Secretary of State
Molly Hughes-Mohler, Social & Health Services
Kathy Radcliff, Transportation

WELCOME AND INTRODUCTIONS

Shad Bell called the meeting to order, and welcomed all attendees.

A brief overview of all the committees were given and a sign-up sheet was passed around.

COMMITTEES

The Celebration Event Committee:

- Determines the event location
- Coordinates set up, donations, food, parking, any entertainment, agency display booths, clean up, etc. on the day of the event

The Extra Mile Award Committee:

This award was created in 1992 to honor state employees who surpass the expectations for exemplary service by going above and beyond the call of duty. Last year, one winner, Emma from Ecology was honored for starting the first program in the nation to safely dispose of old and unused pharmaceuticals.

- Helps distribute the nomination form throughout agencies/higher education for all state employees to nominate fellow workers and/or teams for going above and beyond normal work duties
- Evaluates and scores the nominations received
- Selects the top 10-15 nominations
- Arranges for an elected official to visit the winners and present them with certificates. This recognition takes place within the nominating agency.

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The Longevity Award Committee:

This award was created in 1999, to commemorate Ralph Munro's 20 year service as the Secretary of State. The award is given to employees who have been in state service for at least 40 years and every 5 years thereafter. In 2005, Cleo Kirkland was honored as the first Longevity Award winner with 50 years of state service.

- Works with the Department of Personnel and higher education to obtain a statewide list of employees who have completed at least 40 years of consecutive state service
- Verifies length of service with agencies (no breaks in service)
- Creates certificates for award winners

The Leadership Award Committee:

This was new in 2008. Public Service Recognition Week honors employees but very few awards recognize the outstanding work of management. The Extra Mile Award is solicited to recognize outstanding employees and the Leadership Award would do just the opposite. It would be sent out to agency staff via PSRW representatives, Payday FYI and press releases both electronically and hard copy and would also be posted on the Productivity Board website. The nominations would come to the Productivity Board who would work with the Longevity Committee to select maybe the top 20 and from that Sam Reed and Brian Sonntag, as the PSRW Co-chairs, can select the top 8 or 10 to be honored.

Recognition would be in the form of a certificate or plaque presented by Sam, Brian or the nominees' agency head.

- Committee will select top 15-20 nominations
- From of the committee selections, Secretary Reed and Auditor Sonntag will choose winners
- Arranges for winners to be recognized

OTHER BUSINESS

Secretary of State Sam Reed and State Auditor Brian Sonntag will co-chair the event again this year.

The Extra Mile Press release has gone out and nominations are due by February 19, 2010.

First meetings have been held for the Vancouver and Seattle events, Spokane and the Tri-Cities will start meeting around February.

A theme for 2010 was discussed and will be added to the January agenda for discussion. Past themes have been:

- Public Employees: At Your Service (2006)
- Proudly Serving Washington (2007)
- Public Employees: Building a Better Washington (2008)
- Public Employees: United in Purpose (2009)

A few ideas were thrown out: When the going gets tough, the tough get going; More with less; Decades of Excellence; Superior Service in Tough Times; Serving, Giving, Caring; Looking Forward, Moving Forward.

The next meeting is January 13, 2010, from 10:00 AM to 11:00 AM in the Washington State Library Building Conference Room 221.